

MISSING RENTAL EQUIPMENT ACTION SUMMARY

Rental Agreement Nr. _____ Rental Date _____ Due Date _____

Rented by: Name: _____

Address: _____

Driver's License (Nr/State): _____

ACTIONS

(List all actions taken, once the first call to the customer does not result in return of the item.)

Date _____ Signature of person making entry _____

Date _____ Signature of person making entry _____

Date _____ Signature of person making entry _____

Date _____ Signature of person making entry _____

Date _____ Signature of person making entry _____

NOTE: Staple this form on top of the Rental Agreement. Attach original or copy of all letters, police & prosecutor reports, etc. to this file. File by customer name.